

**Town of Lyme**  
**Board of Selectmen**  
Minutes for October 18, 2012

At 8:02 AM Simon opened the meeting. The following were present for part or all of the meeting: Simon Carr (chair), Richard A. Vidal (member), C. Jay Smith (member), Dina Cutting (Administrative Assistant, Shaun O'Keefe (Police Chief), Judy Russell (Librarian), Mardi Bowles (Library Board of Trustees).

1. Approved the minutes of October 11, 2012 and October 16, 2012.
2. Matters Arising: none.
3. The following administrative matters were discussed and actions taken:
  - a. Reviewed and signed a Manifest in the amount of \$328,161.46. This included \$250,000.00 for the school. Reviewed and signed a manifest for overseer of the welfare in the amount of \$254.55.
  - b. Simon motion and Richard seconded to approve the printer maintenance contract. Approved 3 – 0.
  - c. Discussed the drafts of the Memorandum of Understanding with the Library Trustees and the Cemetery Commission. Cannot vote on the Cemetery MOU until after Town Meeting. Will discuss the Library MOU with the Library Trustees.
  - d. Committee and Commission Reports: Planning Board: Simon reported that Lyme Inn was continued at their request. The Planning Board discussed concerns about notice to abutters. Since it is a continued meeting notice is not required however the Planning Board will send out notices via regular mail in the future. Discussed the Master Plan and sending out a new community attitude survey. Next Thursday is the public forum on housing. Roads Committee did not have a quorum. Members present reviewed requirements for grant applications to be completed in the future.
  - e. Discussed public safety budget. Shaun felt that part time hours could be reduced further. Reduced amount in the proposed budget.
  - f. Discussed policy for the gates at the Highway Department. Will send a letter to all affected regarding the policy. Gates will be locked when highway garage/yard is not in use and manned.
  - g. Discussed Bridges. Need to get an estimate for reviewing the red listed bridges (Fisher, Hewes Brook, Pinnacle and Flint Hill Rd) and have the information and plans for repairing the Fisher Bridge looked at and possibly updated.
  - h. Discussed the tax rate. The State has gone to a new system and is slow to respond. We are not likely to get the rate this week and tax bills may be delayed.

4. At 9:00 am Judy Russell and Mardi Bowles arrived to discuss the Library Budget. Went through the budget line by line with explanations provided for any increase/decrease.
  - a. Mardi noted that Stephen had been chosen as Trustee of the Year and there would be a ceremony on November 6<sup>th</sup>.
5. Discussed changes to the budget and reviewed final figures. Simon motioned and Richard seconded that the BOS approve the budget as revised to this point. Voted 3 – 0 to approve. Final figures will be reviewed once more prior to submitting to the Budget Committee on November 7<sup>th</sup>.
6. Motion by Simon, seconded by Richard and Board voted 3 - 0 to go into non-public session at 9:30 am under RSA 91-A: 3 II (c) “Matters affecting Reputation”.
7. At 9:50 am the Board returned to public session having voted 3 – 0 to seal the minutes.
8. The Meeting adjourned at 9:51 am.

/s/C. Jay Smith, Recorder